

Cyngor Cymuned Brynchrug Community Council

Minutes of the Community Council – 21.10.24 - 7.00pm at “Y Ganolfan” Brynchrug

Present: Alan Jones (AJ) (Chairman), Geraint Evans (GE) (Vice Chairman), Richard Evans ^(RE) ~~(RCE)~~, Geraint Edwards (GED) and Jane Jenkins (JJ)(Clerk)

1. **Apologies Received:** Richard Evans, ^(RCE) County Councillor Bethan Lawton

2. **Chairperson’s Welcome:** A warm welcome was extended to all to the meeting.

2.1 **Registration of Interest:** None.

3. **Approval of previous minutes – 23/09/24:** Previous meeting’s minutes were agreed as a true account.
Proposed – GED Second – GE Signed – AJ

4. **Matters arising from the previous meetings – 23/09/24:**

- **New Website** – JJ ran through all the details i.e. cost including annual maintenance and hosting, option to have a bilingual website, new domain options, moving content from existing website. Unanimous agreement to move forward with this. JJ mentioned the ongoing issue with Ionos email, AJ confirmed the problems which we have been unable to resolve – JJ to enquire about moving to a gmail account and whether this could be set up alongside the website.
- **Notice of Casual Vacancy** – the notice does not expire until Friday 25th October so until then we cannot move this forward. JJ advised that as yet there had been nothing to suggest an election was required. After the 25th we will be able to co-opt. As yet only one applicant had applied for the position.

5. **Correspondence:** None

6. **Planning Applications:** NP5/55/84D – Installation of air source heat pump within the curtilage of a dwellinghouse Maes Tegfryn, Brynchrug LL36 9PE

- The application was made due to the size of the ASHP. After discussion, Councillors advising there were no objections, application appeared in order, and no concerns had been raised by neighbours.

7. **Financial Matters:**

a. **Financial Reports September 2024** – This was agreed as a true account and approved.

Proposed: GE **Second:** GED **Signed:** .AJ

b. **Payments** - Payments out. Clerks Pay, Jones & Jones. JJ requested to contact Jones & Jones and request invoices be received monthly and the timesheets to contain more detail as to the work undertaken. This was following enquiries from Audit Wales into how work was given out, how many contractors were approached, requests for tenders and detailed invoices.

c. **Online Banking** – JJ advised she was now able to access online statements. Both AJ and GE to contact Barclays so they will also have the same access. Unanimous agreement to defer online banking for now as the cheque system is working for us and the main issue was statements were not being received.

d. **Audit Updates (Audit Wales)** – JJ advising that this last month had been difficult as the audits were being “pulled apart” due to previous non-compliance and inadequate accounting techniques. Audit reports had now been received for 2019/20, 2020/21, 2021/22 and 2022/23 but these contained numerous comments about the management of the accounts. Three had qualified, one was applicable. In respect of the 2023/24 audit this was still pending outcome and had been subjected to many enquiries, i.e. Policies, Contract of Employment, PAYE, Website, Declaration of Interest, Invoice/Remittance and Agreement for administration charges to Dolgoch, Contractors (no

formal tenders, contracts, why there was only one main contractor and that had not changed in several years yet no contract, tenders, quotes etc in place.

8. Representatives' Reports: None

9. County Councillors Report: None

10. Any Other Business:

- **Abertrinant** – RCE mentioned the cones which have been replaced but remain in situ with no working having been started. JJ was asked to contact Adrian Williams and Steffan Jones to find out the current situation and when the required work would be completed.
- **Bus Shelter** – GE mentioned that he had made enquiries into covering the existing bus stop by the noticeboard in Brynchrug and had established it would be cheaper to replace the whole shelter. No further action for now, save to monitor the use of the bus stop.
- **Dolithel, Brynchrug** – Jones & Jones had advised that the private hedges behind Dolithel are overgrown, and need cutting and asked for the residents to be contacted. JJ asked to send a letter to the Footpaths Officer notifying him of the same and asking if a general letter could be sent out to all residents. Also to point out that there is a collapsed fence that requires attention.

Meeting concluded 8.20 pm.

Date of Next Meeting: Monday 18.11.24 at 7.00pm - "Y Ganolfan" Brynchrug

Signed
Chairman *Alan H. Jones*

Date *10/11/24*